

(Name of the Organization)

CANDIDATE EVALUATION FORM

Name of Applicant: _____

Position: _____

Department: _____

Please tick the relevant options:

Education:

- Exceeds job requirements
- Meets job requirements
- Does not meet job requirements
- Not applicable for this position.

Interviewer's Comments: _____

Relevant Job Experience:

- Exceeds job requirements
- Meets job requirements
- Does not meet job requirements
- Not applicable for this position

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Interviewer's Comments: _____

Supervisory Experience:

- Exceeds job requirements
- Meets job requirements
- Does not meet job requirements
- Not applicable for this position

Interviewer's Comments: _____

Technical Skills:

- Exceeds job requirements
- Meets job requirements
- Does not meet job requirements
- Not applicable for this position

Interviewer's Comments: _____

Interpersonal Skills:

- Exceeds job requirements

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- Meets job requirements
- Does not meet job requirements
- Not applicable for this position

Interviewer's Comments: _____

Motivation:

- Exceeds job requirements
- Meets job requirements
- Does not meet job requirements
- Not applicable for this position

Interviewer's Comments: _____

Strengths:

Comments:

Weakness:

Comments:

Overall ranking:

- Excellent/good match
- Meets job requirements
- Does not meet job requirements

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- Not applicable for this position Comments:

Current CTC: _____

Expected CTC: _____

Notice Period: _____

Interviewer Name & Designation: _____

Date of Interview: _____